

## **CCSEP Minutes July 5, 2018**

Call to Order, Introductions: At 7:08 pm Phillip Murphy called the meeting to order. In attendance were Peter Lassen, Michael O'Brien, Terry Hair, Andrew Garsten, Sallie Neubauer, Marion Siu, Pamela Burgess, Dan Reza, and Isa-Kae Meksin. A quorum was reached.

Announcements: Michael O'Brien presented an estimate for construction of a handicap accessible path through the Chavez Ravine Arboretum. The estimate came to \$49,844.16. Various surfaces were discussed, but only poured concrete is handicap accessible.

Old Business Phillip Murphy reported that brush clearance has been focusing on the Reservoir and Park Row areas. Several Instances of bad shrub pruning were reported. Philip will continue his outreach to RAP maintenance regarding this issue.

Treasurer Report and Annual Banquet Report Terry Hair distributed a preliminary summary of CCSEP's account. Currently, a deficit from the Banquet is shown, although the report is incomplete and does not contain all receivables for the Banquet. Discussion included how to increase attendance. Serving Chinese food was suggested by Marion Siu as one way to reduce the catering cost.

CD1 and CD 13: No report.

WWI Memorial - Flag Day – Update Phillip Murphy gave a short summary of this successful event, which was well attended by CCSEP committee members.

Victory Memorial Grove Michael O'Brien submitted an application to the City to recognize Victory Memorial Grove as a Cultural-Historical Monument. In addition, he is working on an application for the Victory Memorial Grove to be recognized on the State Register, which requires comments from the property owner (RAP). Michael sent a letter, which included a summary of the benefits of the historic designation, to Mike Shull via the City Clerk requesting his comments; Mike has 90 days to return comments; otherwise, the receipt for the Certified Mail is sufficient for the application.

RAP/DWP Reservoir mitigation monies – Status of Projects Phillip Murphy reported on the status of the disc golf courses. Some features of both the existing courses and the new course have been vandalized but repairs are being made and the new course is progressing.

Dodgers No report. Andrew Garsten noted that he had invited a Dodger representation to come to CCSEP meetings.

Website/Social Media: No report.

Gateways/Entryways No report.

Memorial Tree Planting

Michael O'Brien gave a report on his meeting with Leon Boroditsky with regard to planting oaks for the 2018 CCSEP Tree Planting on November 11, which marks the 100th anniversary of the end of WWI. Michael submitted a map of proposed planting locations to Leon, who will make the final decision. The Steering Committee approved a time of 1:00 pm for the ceremony. A CCSEP Tree Planting Committee was formed, consisting of Michael O'Brien (Chair), Pamela Burgess, Terry Hair, and Dan Reza.

The Steering Committee is looking to retrieve programs and maps from earlier tree plantings, which were turned over to Danny Munoz. Pamela Burgess will contact Patricia Kogan to ask her to call contact Danny's widower to see if the old records are still available.

New Business:

**MOTION:** Michael O'Brien moved, and Peter Lassen seconded that we contact Kelly Erickson to get an estimate on designing a new CCSEP logo to replace the old one. The vote was 6 yeas and 2 nays. The motion carried.

Peter Lassen reported on what he and Michael O'Brien had discovered regarding Roundup. The Committee decided to take no position on the matter but recommended that people concerned about its use in the Park should express their concerns directly to Recreation and Parks.

Closed Session (if necessary) No closed session.

Adjournment:

**MOTION.** At 8:45 p.m., Phillip Murphy moved, and Andrew Garsten seconded, that the meeting be adjourned. The motion unanimously.