

## **CCSEP Minutes September 5, 2018**

Call to Order, Introductions: At 7:10 pm Phillip Murphy called the meeting to order. In attendance were Dan Reza, Michael O'Brien, Terry Hair, Andrew Garsten, Pamela Burgess, Sallie Neubauer, James Tye, Courtland Jindra Margarita Fernandez and Katie Gallagher. A quorum was reached.

Announcements: Katie Gallagher announced that a flora of the region was being compiled, and asked the Board for assistance with the plants of Elysian Park. Michael O'Brien noted that he had conducted a windshield survey of the native and invasive plants in the park, and has also surveyed portion of the Arboretum. He will turn over his findings to Katie.

Andrew Garsten asked if the Board were going to do anything special to commemorate the passing of Peter Lassen. The Board decided against it.

Old Business No old business.

Treasurer Report Terry submitted a report via e-mail. The Board discussed transferring some monies from our account into interest bearing accounts, such as CDs. Terry noted that a maximum of \$40,000 could be so transferred, as IRS reporting requirement would be much more complicated for amounts greater than that.

**MOTION** The Board directed Terry to transfer \$40,000 to an interest bearing account, via consensus.

CD1 and CD 13: No report.

Victory Memorial Grove - Update Courtland Jindra brought in a certificate from the World War I Centennial Commission certifying that the Monument at the Grove was an official World War I Centennial Memorial.

Michael O'Brien noted that both Leon Boroditsky and the Parks Foundation had not been responsive as to arrangements for the Grove tree planting in November, but that Pamela, Terry and Michael had corralled Tom Gibson at Peter Lassen's Celebration and had reminded him of it. Phillip Murphy volunteered to contact Tom and Leon about the planting arrangements.

RAP/DWP Reservoir mitigation monies – Status of Projects Phillip Murphy reported that Recreation and Parks was compiling the CEQA packages for the improvements.

Dodgers No report.

Gateways/Entryways: Phillip noted that he should contact Tom about getting the project started. They could be funded from the Glass fund. A marker such as that

in the Master Plan could be considered. Phillip will ask Tom about Recreation and Parks standard entryway signage.

New Business The Kogans asked to be placed on Emeritus status.

**MOTION** Dan Reza moved, and Phillip Murphy seconded, that the Kogans be placed on Emeritus status. The vote was unanimous.

A new universal access playground was being designed for an area along Academy Road. The Board approved the suggestion that it be named in honor of Peter Lassen.

New rangers will be hired and will start work in September.

The Board discussed the big new gap in the Board membership, and how we might want to be looking for certain people to fulfill unmet needs of the organization. To identify needs of the organization, we have to develop a strategic vision of where we want to go, and what we want to accomplish. In order to develop a Strategic Vision, a good approach is to break down the big picture into pieces, using an analytical tool called a "SWOT" Analysis.

Closed Session (if necessary) No closed session.

Adjournment:

**MOTION.** At 7:45 p.m., Andrew Garsten moved, and Phillip Murphy seconded, that the meeting be adjourned. The motion passed unanimously.